

Bar Manager

Overview

Boreham Wood Football Club are seeking a dynamic and focused person to join our growing club as Bar Manager. Although this position is to cover for maternity leave, it could also lead to a permanent position.

As our Bar Manager, the successful candidate will engage with a wide range of people, whilst also being responsible for providing exceptional customer service and maintaining the highest standards of quality throughout the club's hospitality and events business, as well as overseeing the daily operation of our hospitality and events spaces.

The successful candidate must have a passion for leading a team and ensuring top quality hospitality. They should understand that the role may result in unsociable hours. They should also be a positive and personable individual with strong leadership and people skills, whilst preferably they should also have a background in food and beverage management.

Roles and responsibilities

- Supervise and lead the hospitality team to ensure efficient service and a positive guest experience
- Oversee inventory management, including ordering supplies and controlling stock levels to minimise waste
- Ensure compliance with health and safety regulations
- Train and mentor staff on customer service skills and product knowledge
- Manage the staff rota, including any necessary hiring and onboarding processes, to ensure effective service in all areas depending on business needs and demands
- Handle customer enquiries and complaints professionally
- Monitor the financial performance of the events spaces, implementing strategies to enhance profitability while maintaining quality.

These roles/responsibilities are not intended to be exclusive or exhaustive. It is intended as an outline indication of the areas of activity and can be amended from time-to-time in consultation with senior management in respect of any changing business needs.

Skills

Essential

- Highly motivated and focused, who wants to go the extra mile when undertaking their role
- Committed to customer service in order to not only uphold but improve club hospitality values and standards
- Strong leadership, organisational and personal skills
- Comfortable with working under pressure to meet changing business needs

- Comfortable with working outside of ‘traditional’ office hours to meet the requirements of club events, including but not limited to matches and functions.

Desirable, but not essential

- Experience of working in a leadership position with the food and beverage industry
- Full UK Driving License.

How to apply

If you would like to apply for the position, please email your current CV to the following contacts at the club stating **‘Bar Manager at Boreham Wood FC’** in the subject line.

Mandee Morris

Commercial Executive

mmorris@borehamwoodfootballclub.co.uk

Jodie Lillywhite

Bar Manager

jlillywhite@borehamwoodfootballclub.co.uk

The closing date for applications is Sunday 22 December 2024.